OFFICE OF RISK & BENEFITS MANAGEMENT DIRECTORY
MAIN NUMBER 305-995-7129
AUTOMATED NUMBER 305-995-7130
OFFICE HOURS M-F 8:00AM – 4:30PM

ACCOUNTS RECEIVABLE
Fax: 995-7170
Javier F. Lirio, Accounts Receivable Supervisor 7151
Yorley Montegudo, Dept. Administrative Asst. 7018
Maria “Gabby” Hernandez, Risk Compliance Asst. 3005

ADMINISTRATION
Fax: 995-7170
Michael G. Fox, Risk & Benefits Officer 7155
Rosu Nova, Administrative Director 7150
Jorge L. Davila, Executive Director 7150
Jose “Abraham” Gomez, Staff Assistant 1719
Graciela Tablada, Fiscal Specialist 7155
Rosanne Pantaleo, Sr. Risk/Benefits Specialist 7150
(Open), Risk/Ben Spe. I 7129
Yasmin Rabassa, Clerical Assistant 7550
(Open), Clerical Assistant 7138

BENEFITS
Fax: 995-7190
Silvia Costa, Benefits Supervisor 2016
Amber Graham, Wellness Specialist 2265
Zehar F. Kazmi, Wellness Analyst 7140
(Open), Wellness Analyst TBA
(Open), Fiscal Specialist TBA
Suzanne Matthews, Fiscal Specialist 7068
Patricia A. Miles, Fiscal Specialist 7169
(Open), Risk/Benefits Specialist II 7131
ARAG
Joe Shapiro/ Vincent Hedrick, On-site Representative 1952
CIGNA
Fax: 995-4215
Daniela Alvarado, On-site Representative 1285
Cameron Gould, On-site Representative 7137
Fax: 995-7220
Martha Calixto, Part Timers 2883
Angie Harrell, Adult Child Billing 1273
Fax: 995-2101
Cashawnda Martin, Retirees 4287
Steven Beltre, Retirees 7157
Maria Alnuquer, CSE Team Lead 2518
Heejab Bhatti, Health Prom./Wellness Consultant 7409

DAVIS VISION
Alejandro Ibanez, On-site Representative 2861
DELTA DENTAL
Katonya Hampton, On-site Representative 2487
FBMC
Fax: 995-1425

Naila Ramos, Account Manager
(Open), SAP Team Leader 7158
(Open), Retiree Team Leader 3039
Diany Dulcio, Retiree Specialist 2825
Fabiana Leon, Change in Status 4278
Aniiesa Rodriguez, Clerical Assistant 7183
(Open), New Hire Specialist 7147
Ami SK Rodriguez, Clerical Assistant 1691
FBMC Help Desk 2016
Carmen Losada, Data Processing Analyst 7404
(Open), Data Processing Analyst 7396
David Cruz, Legal Billing Specialist 7458
(Open), Retiree Data Entry 7193
FSRBC
Emily Hernandez, On-site Representative 2496
METLIFE / METLAW
Fax: 305-379-4149
Rosa Burnett, On-site Representative 7029

THE HARTFORD
Valeria Urbina, On-site Representative 4889

UNITED HEALTHCARE DENTAL/VISION
Brenda Garcia, On-site Representative 7454

CERTIFICATES/CONTRACTS
Fax: 995-7199
(Open), Risk Compliance Assistant 7133
Muriel Saenz, Arthur J. Gallagher On-site Rep 2086

ERP ADMINISTRATION
Rosie M. Molina, ERP Director 8908
Miriam Faraco, ERP Analyst 7173
Martin Letourneau, SAP Consultant 8915

FINANCE/TS/403(B)/457(B)
Fax: 995-7190
Ivo Gomez, Claims Compliance Officer 7314
Joseph X. Flynn, Fiscal Specialist 7006
Marta Miranda, Sr. Risk/Benefits Specialist 7146
Aurelia Moreno, Risk/Benefits Specialist II 7148

GALLAGHER-BASSETT
Liability (Risk Mgmt Ext transfers to gb) 7449
Phone: (305) 360-9440

PROPERTY LOSS CONTROL
Fax: 995-7813
William “Bart” Wever, Director 7812
Alberto Nadal, Supervisor II 7298
Yolanda Nieves, Dept. Administrative Asst. 7810
Tiffany Richardson, Cov. Cont. Benefits Spec. 7815
Judith Robles, Clerical Assistant 7811

WORKERS’ COMPENSATION
Fax: 995-7165
Rosa M. Rayo, Director 4249
Thomas Oloqui, District Analyst 7139
Aurora Wright, Loss Prevention Analyst 7134
Oscar González, Loss Prevention Analyst 7138
Laura J. Clerissant, Loss Prevention Analyst (Open), Fiscal Specialist 1720
Ronlynn J. Wilson, Risk/Benefits Specialist II 1978
Naomi Kuker, Gallagher-Bassett On-site Rep. 7161
Carline Sautre, Coventry On-site Representative 2105

RESOURCES
AETNA: 800-537-8521
ARAG Group: 800-360-5567
AvMed (Medicare) 800-782-8633
BENCOR: 888-258-3422
BENEFITVIEW: 800-206-0411
Care Access Health Plans: 866-222-0105
CIGNA: 800-806-3052
CIGNA (Medicare): 888-526-8917
Davis Vision: 877-923-2847
Delta Dental: 800-693-2589
Florida Retirement System: 866-446-9377
Florida Kidcare: 888-540-KIDS
Fringe Benefits Management Co.: 855-569-3262
HealthFirst: 855-632-7748
The Hartford: 800-741-4306
Hospital Indemnity Claims Form: 855-596-3262
HUMANA (Medicare): 866-396-8810
ICMA-RC (457(b) Plan): 800-669-7400
ID Watchdog: 800-970-5182
ING: 800-537-5024
Insurance for Students: 800-356-1235
Leon Medical Centers (Medicare): 866-266-8917
MetLaw: 800-821-6400
Social Security Administration Office: 800-772-1213
Trustmark: 800-918-8877
Trustmark(Wellness Claim) Option 2 877-201-9373
TSA Consulting Group: 888-796-3746
UnitedHealthCare (Dental): 800-955-4137

HMO: 877-816-3596
UnitedHealthCare (Vision): 877-776-1466
UNUM: 800-282-3744
VALIC (Peso): 800-448-2542
Vista (401K): 800-872-0345
Toni Milton, Administrative Specialist 8730
Holly Hance, Manager ext. 2211
TASC – FSA 800-422-4661

Other Departments
Certification: 2385
Compensation: 7000
Leave: 7090
Payroll: 1642
Records: 7212
Retirement: 7080

Revised: 6/1/17